

Yuen Long Church (CCC) Chan Kong Kindergarten
Yuen Long Church (CCC) Chan Kong No.2 Kindergarten
Information on Admission to K1 Classes in the 2019/20 School Year

Collection of application Forms (No quota):

1. Obtain from school in person
2. Online Application https://hk.ekinder.com.hk/ylcck_application.php

Document preparation:

1. A passport photo (1.5 × 2 inches)
2. Birth certificate
3. Payment record or bank slip for application fee \$40.00
 - Please keep the original copy of the bank slip for checking purpose
 - Please write the applicant name and birth certificate number on the payment record or bank slip
 - The application fee is non-refundable

***Bank account number: 533-372702-001(HSBC), parents can make the payment from 14th October 2018 (Sunday)**

4. Certificate of Entitlement (Suitable for overseas births)
5. Student information of sibling(s) [The applicant with sibling(s) currently studying in the kindergarten]
6. Graduate certificate of parents or sibling(s) [The applicant with parents or sibling(s) previously attended in the kindergarten]

For obtaining application form from school in person

Distribution Period:

1. Date: 25th October 2018 (Thursday)
2. Time: 9 a.m. to 4 p.m.

Return of Application Forms (No set quota for the kindergarten):

1. Period: 3rd November 2018 (Saturday)
2. Time: 9 a.m. to 12noon

Return method:

Submit the application form in person (together with the required documents)

For online application (no quota)

Application period:

Starting date and time: 15th October 2018 (9a.m.)

Ending date and time: 25th October 2018 (5p.m.)

Application method:

1. The online application can be found on our school website <http://www.chankwong.edu.hk> or can be accessed directly at https://hk.ekinder.com.hk/ylcck_application.php
2. Amendments to applications can be made by accessing https://hk.ekinder.com.hk/ylcck_application.php no later than 25th October 2018 (5p.m.)

(All uploaded documents are required to be readable and passport photo must be clearly in focus showing the applicant's face. Applicants with unclear photos / documents will not be considered.)

Contact details:

Information regarding the application process, interview date, and admission results will be notified through email. Parents are advised to check their inbox for updated information and add our school email (no-reply@chankwong.edu.hk) to their contact list to avoid any emails being redirected to junk / spam inbox.

Online application support services

For the parents who need any support for the online application can come to our school in person on 25th October 2018(Thursday).

Time: 9a.m. to 11:30a.m. and 1.15p.m. to 4p.m.

Interview Arrangements

1. The kindergarten will arrange an interview for all applicants.
2. Interviews will be conducted on 15th November 2018 (Thursday). If the number of applicants exceeds expectations, interviews will be continued on 16th November 2018 (Friday). Please note that the date and time of the interview cannot be rescheduled.
3. Individual interviews will be arranged.
4. Cantonese will be the main language used in our school, the interview will be conducted in Cantonese.

Announcement of Admission Results

1. For online application, we will inform parents of the K1 admission results through email on Friday, 21st December, 2018.
2. On 21st December 2018, our school will also announce the admission results through our website at 4pm.
3. Unsuccessful applicants: If parents would like our school to put the candidates on the waiting list, please download the form from the school website or obtain from school in person. Completed form can be submitted by fax(247508718) or in person during office hours.

Admission Criteria

1. Age of admission to K1 class need to be over 2 years 8 months on or before August 2019.
2. Interview performance.
3. The applicant with parents currently working in the kindergarten will be given due priority consideration.
4. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration.
5. The applicant with parents or sibling(s) previously attended in the kindergarten will be given due priority consideration.
6. The applicant with parents currently in the kindergarten management committee will be given due priority consideration.
7. Church member of Yuen Long Church (Church of Christ in China) will be given due priority consideration.
8. The same religion.
9. Living nearby.

(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from 10 to 12 January 2019 (“Centralised Registration Dates”) by submitting the “Registration Certificate for Kindergarten Admission” (hereafter referred to as “RC”) / “AP” to the kindergarten and paying the registration fee \$970.
2. Please be reminded that if parents cannot submit the “RC” / “AP” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
3. The registration fee for 2019/20 K1 place is HK\$970. If the child concerned studies in the kindergarten, the paid registration fee will be refunded in September 2019. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “RC” / “AP” as soon as possible but the registration fee will not be refunded. Upon obtaining the “RC” / “AP”, the kindergarten will no longer keep the school place for the child.

***Application for the “Registration Certificate for Kindergarten Admission”**

1. Under the kindergarten education scheme (Scheme), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred to as “RC”) to EDB from September to November 2018. The “RC” will be open for applications in September 2018 and EDB will announce and upload the details of application onto EDB’s website (<https://www.edb.gov.hk/>) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the “RC” to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an “RC” as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme¹, EDB will then issue a “Kindergarten Admission Pass” (hereafter referred to as “AP”) to the student concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

Enquiry

- Our Telephone no. : 2476 5623 / 2442 4464
- Our Website : <http://www.chankwong.edu.hk>
- Our Address : No.5-7, Ping Shun Street, Yuen Long, New Territories (CK)
No.9, Ping Shun Street, Yuen Long, New Territories (CK2)
- Office hour : Monay to Friday : 9am – 11.30am, 1.15pm – 4pm
Saturday : 9am – 11.30am

¹ Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme.